A meeting for Commercial Port Users was held on Monday 03 November 2014, attended by approximately 20 people including Ports of Jersey staff. The following notes are a record of the meeting.

<table>
<thead>
<tr>
<th>AGENDA</th>
<th>NOTES OF THE MEETING</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Introduction</td>
<td>The Harbour Master (HM) introduced the Ports of Jersey team in attendance, identifying the Port Users Group as an outcome of the MARICO 2012 Audit.</td>
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<tr>
<td>2. SMS / PMSC</td>
<td>HM gave an overview of the SMS adopted by Ports of Jersey (Gael Risk / Q-Pulse), identifying the basic principles behind it and how it will be used to inform decisions on Port and Harbour safety.</td>
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<td></td>
<td>Emphasis was put on users to report any incidents around the Harbours that may be witnessed.</td>
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</table>
| 3. Berth by Berth Overview    | **Elizabeth Terminal – Traffic Management**  
|                               | Group Commercial Director (GCD) is chairing a working group, which includes Ports of Jersey, Condor, Customs, TTS and Solent Stevedores, to consider the introduction into service of the new Austral high speed ferry.   |        |
|                               | Temporary solutions identified for 2015.  
|                               | Work to commence Autumn ’15, with the vessel expected on 28 March 2015.                                                                                                                                            |        |
|                               | **Albert Terminal**  
|                               | Policy for the next 5 years is to keep the terminal wind and water tight.                                                                                                                                          |        |
|                               | **Victoria**  
|                               | Infrastructure Dept. provided an update indicating it is planned to upgrade one crane to full working use, and to review the status of the other two. This will be subject to a business case.                |        |
|                               | It was discussed that the working area may need to be segregated from other traffic and parking, and fencing may be required.                                                                                           |        |
|                               | Fisherman’s equipment needs to be tidied up with unwanted equipment being removed.                                                                                                                                   |        |
|                               | JFA requested more CCTV for the Fisherman’s area.                                                                                                                                                                   |        |
PoJ advised that secure access levels were being looked into.

**NNQ**
Upgrade of the cranes complete. No.13 crane to be removed.

New traffic arrangements have been introduced and further measures will be put in place once Ferryspeed have vacated the Northern end of the warehouse.

**La Collette**
It was identified that the Fisherman refurbishment for the pontoon area will take place in 2017. JFA advised that sufficient space should exist to meet demand if the new arrangements with pontoons and piles are implemented.

Electrical work on the fuel pontoon has been carried out. Final phase to be carried out in Spring 2015.

### 4. Regulation & Guidance

**Ports of Jersey Website**
It was discussed that the website is the authority in law for all Directions, Notice to Mariners etc.

**Harbour Limits**
Formalised Harbour Limits for St Helier & all Outlying Harbours (General Direction 8) have been promulgated.

**VTS**
VTS limits have now been established. All Jersey Coastguard Officers have also successfully completed their VTOSO training; which is both locally endorsed and internationally recognised.

**IALA Lights**
It was identified that education around traffic control for small boats and yachts is required for the safe control of vessel traffic in the Small Road.

### 5. Commercial Dept. Overview

**Condor**
GCD advised that PoJ have recently signed a 10 year operating agreement with Condor, with their new vessel due into St. Helier Port on 28 March 2015.

**Incorporation**
15 meetings have been held and all relevant papers lodged. Consultation documents will be released by the Minister this week; inclusive of all correspondence.

Timeline currently working towards a March 2015 debate, then to the UK Privy Council, back to PoJ in June, for a 01 July 2015 completion.

GCD advised that there will be an RPI increase in commercial prices, which has been discussed with
those affected. No rates can be confirmed until the appointment of the new EDD Minister this month.

| 6. Infrastructure Dept. Overview | West RoRo  
The new Linkspan is in place and fully operational. Minor snags remain which should be completed by Christmas. | 4/5 Berths  
Phase 1 for the seaward of the wind wall currently in progress. Phase 2 & 3 to enhance the area inside the marina will require a separate business case. |
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<tbody>
<tr>
<td>Marine Ops Centre</td>
<td>Upgrade and refurbishment to commence from December with a completion date of September 2015.</td>
<td>Harbours are looking to integrate VTS &amp; Coastguard into one building, thus increasing productivity and progression for VTSO’s.</td>
</tr>
<tr>
<td>Gorey</td>
<td>Phase 1 emergency works in progress. Phase 2 will follow on from Phase 1 with immediate effect. Phase 3 will take place in Winter 2015, focusing on the structure of the buildings.</td>
<td></td>
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<tr>
<td>Dredging</td>
<td>It was identified that both commercial and marina dredging will be required; however this is still in the study stage at present.</td>
<td></td>
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<tr>
<td>Marina Gates</td>
<td>Marina gates upgrade is in the pipeline for future projects.</td>
<td></td>
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<tr>
<td>NAV Aids</td>
<td>Corbiere lighthouse fog horn – a review into the use of the foghorn is required to take place.</td>
<td>It was identified that the Demi des pas has an extremely weak light when viewed from the South-East. This will be reviewed.</td>
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<tr>
<td></td>
<td></td>
<td>The light on the end of Gorey Pier will be reviewed with a view to replacing it with an LED light into the leading white sector incorporated in it.</td>
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<tr>
<td></td>
<td></td>
<td>Racon was also identified as very weak.</td>
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<tr>
<td>Outlying Harbours Cranes</td>
<td>3 cranes to be replaced; Rozel, Bonne Nuit &amp; South Pier. £330,000 budget identified for 3 electric crane replacements.</td>
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7. Any Other Business

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<tr>
<th>Harbours Exercises</th>
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<tr>
<td>It was discussed that a review will be held to look into the communications circulated to external business partners when internal exercises are taking place around the Port.</td>
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<thead>
<tr>
<th>Port Users Group Hand-outs</th>
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<tr>
<td>It was identified that a hand-out or short bulleted list would be useful for attendees sent prior to the meeting, for reference purposes.</td>
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<thead>
<tr>
<th>Future Meetings</th>
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<tr>
<td>It was agreed that the PUG meeting will be held every 6 months (pre &amp; post-season), at 1730hrs.</td>
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8. Date & Time of Next Meeting

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<th>To be confirmed</th>
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<tr>
<td>Monday 06 April 2015, 1730hrs – Albert Terminal?</td>
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</table>

A copy of the slides used at the meeting is attached and a copy of this document will be posted on the internet at [http://www.portofjersey.je/Pages/ReportsDocuments.aspx](http://www.portofjersey.je/Pages/ReportsDocuments.aspx)
AGENDA

1. Introduction
2. SMS / PSMC
   - Audit
   - Incident Review
3. Berth by Berth overview
   - Elizabeth Terminal
   - Albert 1
     ▪ 1
     ▪ 2 & 3 + Terminal
     ▪ 4 & 5 Progress
   - NNQ
   - Victoria
     ▪ E-X W-X
     ▪ London
   - La Collette (Fisherman)
4. Regulation & Guidance
   - Website
   - Harbour Limits
   - VTS
   - IALA Lights
5. Commercial Dept. Overview
6. Infrastructure Dept. Overview
7. Future Meetings
Marine Safety Management

• Port operates in full compliance with the Port Marine Safety Code – the national standard for port safety in the UK

• Compliance verified every 3 years by an external agency
Development of policies & procedures

- Identification of hazards & risk assessment
- Industry best practice
- Post incident review & lessons learned

Jersey Harbours policies & procedures
Hazard ID & risk assessment

- Bow tie methodology using Gael Risk software application
Post incident review

- Accident, incident and near miss reports submitted online by staff
- Reviewed immediately by duty staff – where necessary, passed to management for analysis & action
- Actions tracked to completion – including revision of procedure if required
Example – Pier Heads & IALA Lights

Risk assessment identified this area as one of high risk of collision between commercial & leisure traffic. Analysis of incidents showed a trend of near misses & IALA light violations.

Jersey Harbours established a Navigation Advisory Panel to investigate the underlying causes & consult with stakeholders.

Actions identified – changes to light sequences & additional lights on end of Elizabeth West Berth. Installation in progress.
Quarterly comparison of 2014 Harbour incidents (205 total) by type
Albert 1, 2 & 3
New North Quay
New North Quay
Victoria
E-X, W-X & London
La Collette

La Collette Yatch Basin
98.6% of all goods enter Jersey via the port. The Port of Jersey is Jersey’s lifeline port, providing modern commercial services to the island with guaranteed long-term viability.

**Passenger Information**
Information for passengers travelling through the port, including the passenger terminals, passports and immigration, customs and duty-free, and pets and animals. Visit Passenger Information

**Commercial port**
Learn about the commercial port, including opening times, services and facilities, VTS, charter vessel licences and States vessels. Visit Commercial port

**Cruise ships**
Find out why Jersey makes such a fantastic destination for cruise ships, including port information and passenger facilities. Visit Cruise ships

**PORT NEWS**
- **13/10/2014** - Over 1.8 million passengers through the ports in 2014
- **15/09/2014** - Elizabeth Terminal caterer announced
- **19/08/2014** - Proposed redevelopment of Albert Pier berths
- **14/08/2014** - New ten year operating permit with ferry operator signed

**SEARCH THIS SITE**

**ARRIVALS & DEPARTURES**
- **Arrived** Valiant Pools (G/S) 13:56
- **Departed** Condor Vittori 14:35

**TIDES AT ST HILIER**
- **Low** on 31 Oct: 18:05, 3.5m
- **High** on 31 Oct: 23:59, 8.5m
- **Marine Gates closed** (opening 20:32)

**WEATHER AND FORECASTS**
Summary for Friday October, 31 2014
- **max** 20°C

**MAIL2U / MAIL2Us**
Subscribe to Port of Jersey notices, report an accident or incident, give us your feedback.
IALA Traffic Signal Lights