

PoJ Marine Safety Plan 2017-2018

Ports of Jersey Ltd remains committed to its compliance with the Port Marine Safety Code and, in turn, will always strive to ensure all risks are reviewed and remain as low as reasonably practicable (ALARP). Jersey Harbours' Marine Safety Management System (MSMS) was externally audited in 2016 and its approach fully endorsed. In a change to previous years, this safety plan will be produced to cover the next two years of Port operations and will include both Permanent and temporary targets for maintenance of safety within the Port.

Enduring Performance Objectives

No.	Objective	Measurable Action	By when	Objective Status	Green = Compliant Amber = Needs Improvement Red = Non-compliant
1	To conduct regular management reviews of PoJ MSMS and PMSC policies.	a. Annual review of POJ Marine Safety Plan and publish on website by 10 Jan 17.	2017	Management meetings now planned and agenda set commencing 16 th Jan 17.	
		b. Monthly management meetings for SMS including document/procedure reviews/Progress reports.	2018		
2	To Maintain an effective VTS in accordance with IALA and IMO standards.	a. Ensure continuity of operator competences.	2017	CG peer review to be conducted by HMCG in summer 2017.	
		b. Ensure MRCC infrastructure is properly maintained and adherence to contractual agreements.	2018		
3	To review continually PoJ accident/incident reporting procedures.	a. Ensure regular attendance at QPULSE user groups. b. DP feedback to be recorded and incorporated	2017	a. QPULSE meeting routine now established across the business. B. DP report to be published in Feb 2017.	

No.	Objective	Measurable Action	By when	Objective Status	Green = Compliant Amber = Needs Improvement Red = Non-compliant
		within Safety Plan.	2018		
4	To provide Suitably qualified and experienced Pilots and PEC holders in order to operate a safe 24/7 Pilotage service.	a. Review PEC course documentation and PMSC Pilotage documentation annually and on receipt of MAIB reports.	2017	PEC courses to take place Jan and Sep 17 with the introduction of VTS liaison already programmed.	
		b. Maintain PEC check trip programme and introduce VTS visits for PEC refresher programme.	2018		
5	Proactive and reactive review of existing and any new identified hazards to navigation.	a. Identify risks and reactive measures for new NRA format for production by June 2017.	2017	Navigational Risk Assessment (NRA) completed but being reformatted for ease of access and alignment with Aviation RA format.	
		b. Identify and rank Navigational assets in order to assist production of new NRA format by Jun 17.	2018		
6	Provide a new Hydrographic survey programme and maintain an efficient conservancy service.	a. Produce a new survey programme for introduction in 2017 and implementation 2018.	2017	MBES programme is underway. New terms of SLA will be discussed in mid-2017.	
		b. Continued review of maintenance schedules for navigational assets to be followed by formal review of maintenance schedules on re-negotiation of SLA in 2017 (DTBC).	2018		

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7	Provide liaison and consultation for Port Users and key stakeholders.	a. Format new customer feedback questionnaire for future PUG meetings. b. Implement and distribute 6 monthly PUG agendas.	2017	a. Questionnaire continues to be developed. b. PUG agenda will be a joint venture between POJ and Port users.	
			2018		
8	Investigate and complete all navigational incidents within one month.	a. Identify opportunities for improvement with specific reference to new MOR reporting policies. b. Ensure resultant findings are promulgated to key stakeholders.	2017	Incident reporting is improving; a 'near-miss' reporting culture needs to be developed and encouraged.	
			2018		
9	The maintenance, exercising and regular review of PoJ and key stakeholder emergency plans and procedures including the Marine Pollution Response Plan and Business Continuity Plans.	a. Publication of intended CG and marine exercises. b. Ensure annual Review of Marine Emergency Plans and Procedures. c. Complete Critical Incident actions within agreed timescales and ensure lessons learned promulgated to all relevant parties.	2017	Dates for exercise and Emergency Plan review identified. Lessons learned process needs refinement.	
			2018		

Near-Term Performance Objectives

No.	Objective	Action	By when	Objective Status	Green = Compliant Amber = Needs Improvement Red = Non-Compliant
2017 - 01	Reduce IALA traffic light infringements.	a. Reduce 2016 Apr-Oct non-adherence to IALA light regulation by 10%. 30 recorded incidents of this nature were recorded between these dates in 2016.	Oct 2017		Leaflets and handouts for MLC users (in 4 different languages) now produced ready for peak season in 2017. Continuing infrastructure checks are being conducted.
2017 - 02	Initiate review of maintenance schedules and audits for line handling fittings and fixtures throughout harbour real estate.	a. Conduct formal review of proactive and reactive maintenance schedules in conjunction with group engineering during re-negotiation of SLA.	DTBC 2017		Initial reactive checks were conducted from Oct-Dec 16. This will be continued into 2017 in preparation for re-negotiation of SLA.
2017 - 03	Establish a range of nationally recognized standards and introduce them to key stakeholders within Elizabeth RZ, NNQ, La Collette Tanker berth and Victoria Pier.	a. Establish prospective key stakeholder audit programme for discussion in Mar 17 Port User Group meeting. b. Re-enforce COP safety in docks and outlying harbours to existing operators.	Dec 2017		Victoria Pier self-stevedoring audit programme has commenced. A more robust programme needs to be delivered for future management of Port Real estate.

No.	Objective	Action	By when	Objective Status Green = Compliant Amber = Needs Improvement Red = Non-Compliant
2017 - 04	Investigate the extent of contractual agreements with key stakeholders. This is with reference to pollution preventative measures and emergency call responsibilities that may already exist.	a. Establish a meeting programme with PoJ property department to discuss these arrangements.	Apr 2017	
2017 - 05	Conduct a full review of traffic management within port real estate.	a. Consult parking and traffic management with stakeholders and POA management.	Apr 2017	